



GENERAL SERVICES ADMINISTRATION

Federal Supply Service
Authorized Federal Supply Schedule Price List

**Schedule 71 Furniture
SIN 71-1 PACKAGED OFFICE**

**CONTRACT NUMBER
GS-28F-029AA
05/29/2013 – 05/29/2018**

**New Mexico Office Furniture dba Business Environments
5351 Wilshire Avenue, NE
Albuquerque, New Mexico 87113**

**Phone: 505-888-4400
Fax: 505-889-9146**

**CAGE #: ODKB2
DUNS#: 064915861
Small Business**

**ncooper@businessenvironments.com
www.businessenvironments.com**

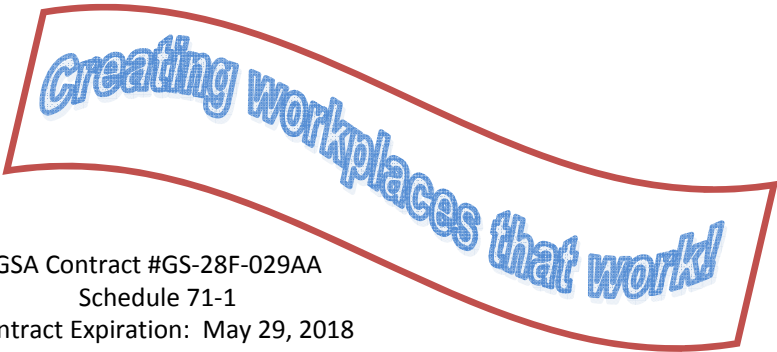
CONTRACT TERMS AND CONDITIONS

1. Table of Award: SIN 71-1 Packaged Office
2. Maximum Order: SIN 71-1: \$5,000,000.00
3. Minimum Order: \$100.00 Net
4. Geographic Coverage: Contiguous USA
5. Point(s) of Production: According to Manufacturers on Schedule
6. Discounts: According to Manufacturers GSA Schedule:
 - Steelcase: GS-27F-0014V
 - Paoli: GS-28F-0006T
 - Mayline: GS-29F-0129G
 - Mayline/Kwik File: GS-27F-5006C
 - Krueger International (KI): GS-28F-0033P
7. Quantity Discounts: Per Manufacturers GSA Schedule
8. Payment Terms: See Manufacturers GSA Schedule
- 9a. Government Purchase Cards: Accepted at or below the micro-purchase threshold.
- 9b. Government Credit Cards: Accepted above the micro-purchase threshold.
10. Foreign Items: Per Manufacturers GSA Schedule
- 11a. Time of Delivery: Per Manufacturers GSA Schedule
- 11b. Expedited Delivery: Per Manufacturers GSA Schedule
- 11c. Overnight and 2-Day Delivery: Per Manufacturers GSA Schedule
12. FOB Point: Per Manufacturers GSA Schedule
- 13a. Ordering Address: Business Environments
5351 Wilshire Avenue., NE
Albuquerque, NM 87113
Phone: 505-888-4400
Fax: 505-889-9146
- 13b. Ordering Procedures: All orders, order changes, and cancellations MUST BE SUBMITTED IN WRITING. NO VERBAL ORDERS OR CHANGES WILL BE ALLOWED. THE TIME OF DELIVERY PERIOD AS SPECIFIED HEREIN BEGINS ON DATE OF RECEIPT OF COMPLETE AND ACCURATE ORDER.

14. Payment Address: Business Environments
5351 Wilshire Avenue, NE
Albuquerque, NM 87113
15. Warranty Provisions: Per Manufacturers GSA Schedule
16. Export Packing Charges: Per Manufacturers GSA Schedule
17. Terms and Conditions of Government Purchase Cards: Accepted. No additional discounts offered.
18. Repair Parts: Varies by Manufacturer. Contact Business Environments.
19. Terms and Conditions of Services:
 - a. Installation: Projects up to \$500.00 will be charged at a rate of \$45.00 per hour. Projects in excess of \$500.00 will be negotiated on a case-by-case basis.
 - b. Staging: Projects up to \$500.00 will be charged at a rate of \$45.00 per hour. Projects in excess of \$500.00 will be negotiated on a case-by-case basis.
 - c. Warehousing: \$1.00 per square foot per month.
 - d. Site Preparation: Projects up to \$500.00 will be charged at a rate of \$45.00 per hour. Projects in excess of \$500.00 will be negotiated on a case-by-case basis.
 - e. Ancillary Services: Projects up to \$500.00 will be charged at a rate of \$45.00 per hour. Projects in excess of \$500.00 will be negotiated on a case-by-case basis.
20. Service and Distribution Point: Ordering Address (See 13a above)
or Manufacturers address
21. List of Participating Dealers: Not Applicable
22. Preventative Maintenance: See Manufacturers product literature and warranty.
23. Cancellation Charge: Varies by Manufacturer
24. Restocking Charge: Varies by Manufacturer



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GSA Contract #GS-28F-029AA
 Schedule 71-1
 Contract Expiration: May 29, 2018
 CAGE # 0DKB2
 DUNS # 064915861
 Small Business

- 71-1 Packaged Offices which includes:
 - Furniture Systems and Workstations
 - Worksurfaces, Workstations, Computer Furniture and Accessories
 - Filing and Storage Cabinets, Shelves, Mobile Carts, Dollies, Racks and Accessories
 - Executive Office Furniture
 - Executive Conference Room Furniture, Coordinated Tables, Case Pieces and Accessories
 - Executive Furniture—Single Item Accent and Specialty Pieces
 - Tables and Accessories
 - Upholstered Seating
 - Multiple Seating
 - Multipurpose Seating
 - Stacking Chairs and Dollies or Trucks designed to support stacking chairs
 - Complete Daycare, Preschool and Classroom Solutions
 - Training Room, Auditorium and Theater Furniture
 - Lecterns (*Small Business Set-Aside)
 - Library Furniture
 - Mail Sorting and Distribution Furniture
 - Industrial and Institutional Furniture: Workbenches, Worktables, Warehouse Storage, and High Density Storage Cabinets, Modular Cabinets
 - Furniture Design Services
 - Furniture Installation Services

Packaged Workplace Solutions

- Reception and Lounge Areas
- Executive and Managerial Offices
- Conference, Meeting and Training Rooms
- Modular Systems Furniture
- Flooring and Concrete Polishing
- Architectural Wall Systems
- Seating and Tables for All Applications
- Filing, Storage and High Density Movable Systems
- Mailroom and Backroom Furniture and Planning
- IT / Network Furniture

Turnkey Services

- Needs Assessment and Workflow Planning
- Space Planning and Design
- Product Selection, Mockups, and Presentations
- Value Engineering
- Ergonomic Consulting and Evaluation
- Sustainability Options
- Warehousing and Storage
- Staging, Delivery, and Site Preparation
- Installation and Setup
- Reconfigurations

1	FEDERAL SUPPLY SCHEDULE	71-1—Packaged Office
2	Maximum Order	See Manufacturers' GSA Schedules
3	Minimum Order	See Manufacturers' GSA Schedules
4	Geographic Coverage	State of New Mexico and Surrounding Areas
5	Point(s) of Production	See Manufacturers' GSA Schedules
6	Discounts	See Manufacturers' GSA Schedules
7	Quantity Discounts	See Manufacturers' GSA Schedules
8	Prompt Payment Terms	Net 30 Days
9	Government Purchase Cards	Accept all major Government Credit Cards
10	Foreign Items	See Manufacturers' GSA Schedules
11a	Time of Delivery	See Manufacturers' GSA Schedules
11b	Expedited Delivery	Contact Business Environments
11c	Overnight and 2-Day Delivery	Contact Business Environments
12	FOB Point	See Manufacturers' GSA Schedules
13a	Ordering Address	Business Environments; 5351 Wilshire Ave, NE; Albuquerque, NM 87113
13b	Ordering Procedures	See www.gsa.gov/schedules
14	Payment Address	Same as Ordering Address (See 13a)
15	Warranty Provisions	See Manufacturers' GSA Schedules
16	Export Packing Charges	Contact Business Environments
17	Terms and Conditions of Government Purchase Card Acceptance	Accepted. No additional discounts offered.
18	Terms and Conditions of Repair Parts	Varies by Manufacturer. Contact Business Environments
19	Terms and Conditions of Installation Staging, Site Preparation and Ancillary Service	Installation projects up to \$500 will be charged at a rate of \$55.00 per house. Installation projects in excess of \$500 will be negotiated on a case-by-case basis
20	Service and Distribution Point	Ordering Address (see 13a) or Manufacturers' addresses
21	List of Participating Dealers	Not Applicable
22	Preventative Maintenance	Refer to Manufacturer's product literature and warranty
23	Cancellation Charge	Varies by Manufacturer
24	Restocking Charge	Varies by Manufacturer

Manufacturing Partners

GS-28F-029AA

Federal Supply Schedule 71-1

COMPANY

CONTRACT #



Steelcase, Inc.

GS-28F-0014V



Paoli

GS-28F-0006T



Mayline

GS-29F-0129G



Krueger International

GS-28F-0033P

Kwik-File
A Mayline Company

Kwik-File

GS-27F-5006C